

Regan Farnsworth

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Seattle, Washington 98122
(As of 2/1/19)

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EXPERIENCE

DCLI, Charlotte, NC— *Fleet Data Specialist*

October 2017 - PRESENT

Manage 300,000+ chassis fleet for tracking and billing purposes. Participate in team and corporate meetings discussing and designing policy and best practices. Design, produce, and distribute regular reports on fleet details.

DCLI, Charlotte, NC— *Data Integrity Analyst*

July 2016 - October 2017

Examine and correct errors in fleet tracking. Participate in meetings discussing and designing error search and correction policies. .

Berkeley Student Cooperative, Berkeley, CA— *Asst. Manager*

June 2014 - June 2016

Coordinate and manage weekly meetings with apartment staff and residents; draft, present, and implement new policy and apartment detail. Regularly interact with apartment staff and residents through email in individual and group settings. Train new employees and residents in work programs and assign student workers to apartment upkeep tasks.

West Valley College, Saratoga, CA— *Student Ambassador*

January 2010 - July 2012

Coordinate, and run informational events, tours, and recruiting events. Prepare, proof, and distribute informational and marketing material. Train incoming employees and inform incoming students on standard procedures and practices.

EDUCATION

University of California, Berkeley— *Bachelor's Degree*

August 2012 - May 2016

College of Letters and Science - Economics

VOLUNTEER / OTHER EXPERIENCE

Hall Association, Berkeley, CA — *Treasurer*

Monitor budget and balance accounts of Hall Association for Ida Sproul student housing building. Investigate any discrepancies in financial accounts.

SKILLS

Microsoft office suite; Adobe suite; STATA; SQL; technical, legal, persuasive, and creative writing; public speaking and presentation; literary review and publication, training others, office management and data analytics,

PUBLICATION

*2016 - *Berkeley Fiction Review*
- "Grim Trigger"

REFERENCES

Former coworkers, supervisors, and other references available upon request.